



Yuco Management, Inc.

200 Park Avenue, 11th Floor

New York, New York 10166

Phone: (212) 994-2200

Fax: (212) 994-2250

APPLICATION TO LEASE COMMERCIAL LEASE

NOTE: Please complete all spaces for prompt processing of your application.

I. Address of building for which Applicant is submitting an application to lease

Space (Floor/Suite#): _____

How did you hear about this commercial space? _____

II. Applicant's Name: _____

Present Address: _____

Telephone: () _____ Email: _____

If Corporation:

(a) Name of Principals: _____

(b) Addresses of Principals (Other than address written above) :

(c) Name (s) of Affiliates and Subsidiaries :

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(d) Address (es) of Affiliates and Subsidiaries:

(e) Business Operations of Affiliates and Subsidiaries:

Reason for Relocation: _____

Current Landlord: _____

Landlord Address: _____

Telephone: () _____ Fax: () _____

Email: _____

How long has Applicant been at this location: _____

Fully describe Applicant's current business operations:

If different than above describe the business operations Applicant plans on conducting in this space:

Describe proposed tenant alterations, improvements and additions:

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III. BANK REFERENCES:

1. Bank at which Corporate Applicant maintains:

Operation Account (s) #: _____ Branch: _____

Address: _____

Telephone: () _____ Fax: () _____

Name of contact person: _____

Email: _____

Other Account (s) #: _____ Branch: _____

Address: _____

Telephone: () _____ Fax: () _____

Name of contact person: _____

Email: _____

2. Bank at which Individual Applicants and Shareholders of Corporate Applicant Maintain:

Checking Account #: _____ Branch: _____

Name: _____

Address: _____

Telephone: () _____ Fax: () _____

Name of contact person _____

Email: _____

Other Account (s) #: _____ Branch: _____

Name: _____

Address: _____

Telephone: () _____

Name of contact person _____

Email: _____

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3. Accountant/Attorney Information:

Name of Accountant (s): _____

Address: _____

Telephone: () _____ Fax: () _____

Name of contact person _____

Email: _____

Name of Attorney (s): _____

Address: _____

Telephone: () _____ Fax: () _____

Name of contact person _____

Email: _____

The annexed forms entitled (i) Background Information, and (ii) Documents Required are made a part of this Application.

IMPORTANT

Each application must be submitted via mail or messenger only with a **non-refundable \$100.00 money order or certified bank check** which is a processing fee. The processing fee is non-refundable under all circumstances. If applicant should sign a lease, this processing fee will not be applied toward any rent, security or any other monies due, but is for the sole purpose of covering Yuco Management, Inc.'s cost in processing this application.

The above information, to the best of my knowledge, is true and correct.

Signature of Applicant: _____

Print Name of Person Signing: _____

Date: _____

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BACKGROUND INFORMATION TO BE COMPLETED BY ALL SHAREHOLDERS OF
CORPORATE APPLICANT AND INDIVIDUAL APPLICANTS

Name: _____

Other Names Used: _____

Social Security #: _____ Date of Birth: _____

Home Address: _____

Current

Must Include Zip Code

Prior

Must Include Zip Code

Employment History: _____

Current Employer

Address

Prior Employer

Address

In connection with the enclosed application to lease, the undersigned authorizes the procurement of consumer investigative, credit and like reports. The undersigned further authorizes all credit agencies, banks, lending institutions, former employers and other persons to release to representatives of Yuco Management, Inc. information in their possession regarding the undersigned and the undersigned hereby releases all such person, agencies, institutions and entities from any liability and responsibility from doing so. This authorization, in original or copy form, shall be valid for this and any future reports or information that may be requested. Further information shall be made available upon request.

Signature

Date

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INSTRUCTIONS:

- 1) **ALL COMPLETED APPLICATIONS MUST BE SUBMITTED ONLY BY FAX, EMAIL, OR REGULAR MAIL.** Applications will not be accepted in person. Completed application and copies of the items listed below can be **sent** to:
FAX: (212) 994-2250
EMAIL: rentals@yucoinc.com
MAIL: Yuco Management, Inc.
200 Park Avenue, 11th Floor
New York, NY 10166
- 2) Facsimile signatures shall be deemed binding as originals.
- 3) **Non-refundable Application Fee of \$100.00 per applicant** (by money order or bank check only) made payable to Yuco Management, Inc. and mailed to the above address.
- 4) **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED AND MAY RESULT IN AUTOMATIC REJECTION.**

DOCUMENTS TO BE SUBMITTED:

Corporate Applicant and Its Affiliates and Subsidiaries

1. Corporate Tax Returns
(last three fiscal years)
2. Most recent Financial
Statements (last three fiscal years)
3. Copy of Current Lease
4. Dun and Bradstreet#
5. Federal Taxpayer ID No.

Individual Applicants and Shareholders of any Corporate Applicant

1. Personal Tax Returns
(last three years)
2. Most recent Financial Statements
(last three years)
3. Copy of Current Lease
4. Copy of two forms of Picture ID
(At least one of which must be a
driver's license or passport. Other
acceptable forms of identification
include: social security card, ID card,
employment identification, Birth
Certificate)
5. Copy of recent pay check or pay
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